

2021 SSRAC MEETING INFORMATION

**** ACTION REQUIRED ****

1. The 2021 SSRAC meeting for review of proposed FY23 NAVSEA Standard Items will be held from 21-25 JUNE 2021, virtually. The first day of the meeting, Monday, will be for select subcommittees only. (This will be determined once all change proposals have been received and work load per subcommittee has been reviewed.)

2. Milestone dates for the meeting are as follows:

a. 01 MAY 2021: Cutoff date for attendee registration.

b. 01 MAY 2021: Cutoff date for submission of Change Proposals to the SSRAC Coordinator.

c. 21 MAY 2021: SSRAC Coordinator to provide serialized copy of Change Proposals to each subcommittee

d. 22 JUNE 2021: Convene SSRAC meeting. Some subcommittees may start on 21 JUNE 2021 Pending workload in order to have time to review all NSI's by the end of the week.

3. Each participating activity (e.g., SWRMC, PSNS-IMF, NAVSEA 04, SUPSHIP Bath, Norfolk Naval Shipyard, VSRA, AMMA, SCA) is limited to 2 attendees per subcommittee. Industry representatives are encouraged to participate and provide advice but will not be allowed to participate in any decision making.

4. Attendees must be trade oriented and familiar with the SSRAC Program and objectives. Designated representatives should submit a registration form, using the attached Registration Request Form. Forms are also available on the SSRAC website at:

<http://www.navsea.navy.mil/Home/RMC/CNRMC/OurPrograms/SSRAC.aspx>

E-mail completed forms to ssrac@navy.mil , 01 MAY 2021.

REGISTRATION REQUESTS WILL NOT BE ACCEPTED AFTER 01 MAY
2021 MILESTONE

REGISTRATION REQUESTS MUST BE SUBMITTED USING THE PRESCRIBED
REGISTRATION FORM.

5. Submission of Change Proposals: CHANGE PROPOSAL REQUESTS MUST BE
SUBMITTED USING THE PRESCRIBED FORM ATTACHED (Form has been Updated)

a. Change Proposal Forms are available on the SSRAC website at:

<http://www.navsea.navy.mil/Home/RMC/CNRMC/OurPrograms/SSRAC.aspx>

RMCs submitting Change proposal please submit through your local RMC SSRAC Coordinator.

b. Please be sure to indicate whether the proposal is "Administrative" or "Technical" in nature, and whether or not there is a cost or schedule impact. Incomplete forms will be returned.

c. Submissions should be e-mailed to ssrac@navy.mil . The SSRAC Coordinator will take action on minor administrative changes, but all "major" proposals will be assigned a SSRAC Number and will be referred to the appropriate subcommittee for action.

**CHANGE PROPOSALS WILL NOT BE ACCEPTED AFTER THE 01 MAY 2021
MILESTONE FOR PROPOSAL SUBMISSION.**

6. The subcommittees review proposals on issues relating to their technical/trade specialties and provide recommendations to the Steering Committee with supporting rationale. The Steering Committee acts on the recommendations of the subcommittees and handles issues that either cannot be resolved by the subcommittee or are beyond the scope of any one subcommittee.

a. The subcommittees of the SSRAC are:

- Environmental/Safety/Health
- Hull/Preservation
- Machinery/QA
- Piping/Boiler
- Electrical/Electronics
- 4-E/Phraseology
- General (non-trade-specific issues)

Respectfully,
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